
Annual agreements between MCTC and interested caterers are approved and signed with the respective caterers to provide service on a client-selection basis.

REQUIREMENTS:

An advertised meeting is held in April every third year for potential MCTC caterers. This question and answer session introduces caterers to the procedures and requirements associated with becoming an approved caterer at the MCTC on a three year arrangement. The primary contract requirements are the following:

- Signed copy of the Statement of Agreement, signed by the owner or senior partner of the catering operation, as appropriate;
- Have a minimum of five years operating the current catering establishment
- Provide a current copy of & maintain a valid Grade A Health Department rating;
- Provide & maintain proof of insurance validating a minimum of \$1 million each for liability, bodily injury, and property damage;
- Provide a current copy of & maintain a privilege license for operating a food catering business within the City of Raleigh;
- Provide a current copy of & maintain a valid ABC Off-Premise Beer/Fortified Wine Permit if the caterer opts to secure and serve alcoholic beverages for MCTC-approved functions; and
- Provide a menu adhering to a standardized format for distribution to Center clientele.